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*Deputy Executive Director*

February 12, 2010

Addendum No. 1

to

Invitation For Bid

For the Call Box System Maintenance

Dated January 25, 2010

Dear Contractor:

This letter is Addendum No. 1 to the Call Box System Maintenance Invitation for Bid (Bid) dated January 25, 2010. Deleted text is shown in ~~strike-through~~ format and added text is shown in *italics*. The IFB is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change(s)</u>
1	Appendix A-1, Scope of Work, Section III Call Box Maintenance Tasks, Task D Removal and Installation, Subtask 2, Reinstallation/Relocation, Page 20	2. Reinstallation/Relocation Once construction project is complete and the temporary removal is no longer necessary, Contractor shall coordinate reinstallation and deferred installation tasks including permitting, site approval, installation, and reactivation. Contractor shall have the call box back in service within three (3) weeks of when Contractor is notified of reinstallation. Some construction projects may cause the call box to be permanently inaccessible. In such cases, Contractor shall recommend relocation of the call box to the MTC SAFE Project Manager for approval.  In other cases, call boxes may need to be relocated due to hazards or other reasons <i>as directed by the MTC SAFE Project Manager</i> and shall be coordinated by Contractor. <del>Should the call box be relocated to a location that changes the sign number of the call box, the work shall be considered a removal and a relocation.</del> Contractor shall notify MTC SAFE Project Manager, systems management consultant, CAC, and CHP immediately of changes to the sign number, phone number, and/or location information and shall reflect changes in the maintenance system within 24 hours of relocation.

JOSEPH P. BORT METROCENTER | 101 EIGHTH STREET | OAKLAND, CA 94607-4700

TEL 510.817.5700 | TTY/TDD 510.817.5769 | FAX 510.817.5848 | E-MAIL [info@mtc.ca.gov](mailto:info@mtc.ca.gov) | WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

<u>Addendum Item Continued</u>	<u>Reference</u>	<u>Change(s)</u>
2	Appendix A-2, Payment Schedule, Section I, Compensation for Services, Task D, Removal and Installation, Page 24	Contractor shall be compensated a flat rate for each removal and/or installation <i>that is performed</i> as defined in <i>Appendix A-1</i> , Section III. <del>For</del> <del>relocation of call boxes that causes a change in</del> <del>number sign, Contractor shall be compensated</del> <del>twice.</del>
3	Appendix B, Bid Form, Page 31	Appendix B, Bid Form is deleted in its entirety and replaced with the attached.

The remaining provisions of the Request for Proposal, dated January 25, 2010, remain unchanged.

Any questions concerning this addendum to the IFB should be directed to Stefanie Pow, SAFE Project Manager, at (510) 817-5965 or spow@mtc.ca.gov.

Sincerely,



Steve Heminger  
Executive Director

SH: SP

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## APPENDIX B, Bid Form

Bidders shall list their unit prices based on the estimates provided for each task in the table below. It is the bidder's responsibility to bid reasonably and account for fluctuations in the number of actual repairs and in-service call boxes which vary from month to month. The cost in the "Typical Month Bid Price" box is used as comparison only to select a successful Bidder and is not the actual compensation amount for services. The prices in the "Unit Price" column will be the final price for each respective task in the purchase order contract resulting from this IFB and shall be honored by Bidder for the term of the contract. Should the contract be extended, each unit price shall be increased by 3% each year the contract is extended.

The quantity for Task A, corrective maintenance is an estimate of the number of call boxes in service each month. Quantities for Task B through E are an estimate of repairs the Bidder may perform each month. The estimated quantities are for evaluation purposes only. Unit price for Task F, administrative task is a flat rate for the month. Unit prices for Task A, corrective maintenance, Task B, preventative maintenance, and Task C, knockdown and vandalism repairs are the default Level 2 price. Further detail in compensation method can be found in *Appendix A-2, Payment Schedule*. All prices are firm fixed sums including all applicable surcharges such as taxes, insurance, and fringe benefits, as well as indirect costs, overhead and profit allowance.

Monthly Tasks	Quantity	Unit Price	Extended Price
Task A – Corrective Maintenance	2,300	\$ (default Level 2)	\$
Task B – Preventative Maintenance	380	\$ (default Level 2)	\$
Task C – Vandalism/Knockdown Repairs	25	\$ (default Level 2)	\$
Task D – Removal and Installation	35	\$	\$
Task E – Third Party Incidents	35	\$	\$
Task F- Administrative Tasks	1	\$	\$
<b>TYPICAL MONTH BID PRICE</b>			<b>\$</b>

<b>Minimum Qualifications:</b> Check either yes or no	<u><b>Yes</b></u>	<u><b>No</b></u>
Does your firm have an office located within the nine San Francisco Bay Area counties where supplies are stored and repairs will be made, as necessary?		
Does your firm have an established call box maintenance system to record and track call box repairs and other archived data? Does the same system have the capability to communicate with each call box in the MTC SAFE system for diagnostic checks and reporting of issues?		
Does your firm currently employ a lead technician with more than two (2) years of call box management experience, whose time will be 50% dedicated to the MTC SAFE project who will be responsible for communicating issues with the MTC SAFE project manager?		
Does your firm have at least five (5) years of experience maintaining roadside equipment with similar technology of which three (3) years must be experience in maintaining a call box system?		

<b>Signature of Authorizing Official:</b>	
Name of Bidding Company	
Address	
Phone Number	
Fax Number	
Email	
License Number and Type	
<b>By signing below you acknowledge and agree to provide the required services, and comply with all the terms and conditions (including all applicable insurance requirements) listed in this IFB.</b>	
Representative Name and Title	
Name of Authorizing Official	
Authorized Signature	

***NON-COLLUSION DECLARATION:***

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

\_\_\_\_\_, declares that he or she is  
(Bidder's Name)

\_\_\_\_\_ of \_\_\_\_\_,  
(Title) (Company's Name)

the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix to the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty or perjury under the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
Type/Print Appropriate Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date